

## HOTEL RESERVATION FORM – The Swissotel Le Concorde, Bangkok



- The Royal College Of Anesthesiologists Of Thailand

การประชุมวิชาการประจำปี ครั้งที่ 87

On 23 – 25 March 2018

Please complete this form and return to E-mail: [SLC.Reservations@Swissotel.com](mailto:SLC.Reservations@Swissotel.com) / [Thittaya.Nontakanun@swissotel.com](mailto:Thittaya.Nontakanun@swissotel.com) / [Anusara.ngamsriroj@swissotel.com](mailto:Anusara.ngamsriroj@swissotel.com)

Room Type Delegation	Benefit
<b>1.Swiss Premier Room</b> <input type="checkbox"/> <b>Single occupancy</b> <b>Baht 2,600 net/room/night</b> <input type="checkbox"/> <b>Twin occupancy</b> <b>Baht 2,600 net/room/night</b>	<ul style="list-style-type: none"> <li>Daily Buffet Breakfast</li> <li><b>Complimentary Wi-Fi throughout public area and Broadband in room</b></li> <li>Welcome drink</li> <li>Complimentary usage of fitness center and swimming pool</li> </ul>

Room Type Delegation	Benefit
<b>2.Swiss Advantage</b> <input type="checkbox"/> <b>Single occupancy</b> <b>Baht 3,400 net/room/night</b> <input type="checkbox"/> <b>Twin occupancy</b> <b>Baht 3,700 net/room/night</b>	<ul style="list-style-type: none"> <li>Daily Buffet Breakfast</li> <li><b>Complimentary Wi-Fi throughout public area and Broadband in room</b></li> <li>Welcome drink</li> <li>Complimentary usage of fitness center and swimming pool</li> </ul>

**First Name** \_\_\_\_\_ **Family Name** \_\_\_\_\_

**Company Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **Facsimile** \_\_\_\_\_ **Email** \_\_\_\_\_

**Arrival Date** \_\_\_\_\_ **Flight No.** \_\_\_\_\_ **Time** \_\_\_\_\_

**Departure Date** \_\_\_\_\_ **Flight No.** \_\_\_\_\_ **Time** \_\_\_\_\_

**Special Request** \_\_\_\_\_

**Early Departure:** In the event a guest who has reserved a room and named in the name list, checks-out prior to the check-out date, the hotel will add an Early Departure Fee equivalent to groups contracted room rate. An Early Departure Fee will be applied to the individuals account.

**Cancellation:** Any changes to the reservation must be made in writing, cancellation must be received before February 28<sup>th</sup>, 2018 if late cancellation there is the cancellation fee for one night will be applied.

**No-show:** In the event of a No-Show, a 100% of Hotel room and the Limousine charge will be applied accordingly

**Check-in and Check-out times:** Check-in time is 14:00 hrs. and check-out time is 12:00 hrs. or noon. Guests arriving before 14:00 hrs. can store their luggage with our bellman until a room becomes available.

**Airport Transfer:**

**Suvarnabhumi Airport - Hotel**

Toyota Camry (max. 3 person) THB **1600.-**/net/car/way

**Hotel - Suvarnabhumi Airport**

Toyota Camry (max. 3 person) THB **1600.-**/net/car/way

**MEET and GREET" (For Arrival at Suvarnabhumi Airport)**

Please use the exit "B" after retrieving your baggage from Luggage Belt 07 - 16

Please use the exit "C" after retrieving your baggage from Luggage Belt 17 - 23

Our Hotel Staff will display the placard "**Swissotel Le Concorde**" at **Gate 5**, not showing Guest name in accordance to Airport regulation for Security reasons.

In the event that you are unable to locate our staff, please contact **Thai Hotel Association (THA) Desk** or you may call to the Hotel at Tel. 02-6942222 Ext.1110 for Concierge Service.

All bookings are required to be guaranteed by a major credit card or a deposit for the first night is kindly required to be paid to the hotel prior to the major arrival date.

Card Company \_\_\_\_\_

Card No. \_\_\_\_\_

Expire Date \_\_\_\_\_

Name of Cardholder \_\_\_\_\_

Date \_\_\_\_\_

Signature of Cardholder \_\_\_\_\_

**\*Cut-Off Date for reservation is on 28th February 2018\*** any reservation change to the rooming list received after on 01<sup>st</sup> March, 2018 will be subject to availability.

**CONFIRMATION OF BOOKING BY THE HOTEL**

Confirmed by \_\_\_\_\_ Signature \_\_\_\_\_

Booking No. \_\_\_\_\_ Date \_\_\_\_\_



Swissotel Le Concorde Bangkok : 204 Ratchadapisek Road, Huay Kwang, Bangkok 10320, Thailand

Tel: + 66 (0) 2694 2222 / Email: [SLC.Reservations@Swissotel.com](mailto:SLC.Reservations@Swissotel.com)